

Developmental Disabilities Administration
Questions and Answers about the FY 2016 Governor’s Allowance

1. What are the amounts for each category of expansion (as broken out on the attached spreadsheet)?
- a. Please see the table below detailing the FY16 proposed allowances for each placement category.*

Department of Health and Mental Hygiene
 Developmental Disabilities Administration
 Fiscal Year 2016 Budget Proposed Allowance ⁽¹⁾

<u>FY 16 Expansion</u>	# of People				
	Served per Year	FY16 TF	FY16 GF	FY16 FF	FY16 SF
Transitioning Youth					
Residential	17	\$979,392	\$515,797	\$463,595	\$0
Day	360	5,165,007	2,794,269	2,370,738	0
Supported Employment	215	2,442,226	1,406,722	1,035,504	0
Self Directed	24	922,634	483,460	439,174	0
Individual Family Care	1	25,786	16,556	9,230	0
Individual Support Services	23	412,021	305,225	106,796	0
CSLA	45	778,297	449,077	329,220	0
Total	685	\$10,725,363	\$5,971,106	\$4,754,257	\$0
Emergencies					
Residential	34	\$1,739,015	\$808,647	\$823,163	\$107,205
Day	18	260,788	141,086	119,702	0
Supported Employment	1	21,454	12,358	9,096	0
Family Support Services	0	0	0	0	0
Individual Support Services	4	257,788	190,969	66,819	0
CSLA	6	95,948	55,362	40,586	0
Total	63	\$2,374,993	\$1,208,422	\$1,059,366	\$107,205
Court Involved					
Residential	7	\$365,387	\$192,431	\$172,956	\$0
Day	2	40,154	21,723	18,431	0
Supported Employment	3	13,851	7,978	5,873	0
Individual Support Services	0	0	0	0	0
CSLA	1	9,428	5,440	3,988	0
Total	13	\$428,820	\$227,572	\$201,248	\$0
Waiting List Equity Fund					
Residential	9	\$541,112	\$0	\$256,135	\$284,977
Day	5	45,720	0	20,985	24,735
Supported Employment	5	44,114	0	18,704	25,410
Self Directed	0	24,134	0	11,488	12,646
Individual Family Care	0	0	0	0	0
Individual Support Services	2	179,768	0	46,596	133,172
CSLA	7	95,470	0	40,384	55,086
Total	28	\$930,318	\$0	\$394,292	\$536,026
Crisis Services					
Residential	0	\$0	\$0	\$0	\$0
Day	0	0	0	0	0
Supported Employment	0	0	0	0	0
Self Directed	0	0	0	0	0
Family Support Services	0	0	0	0	0
Individual Family Care	0	0	0	0	0
Individual Support Services	0	0	0	0	0
CSLA	0	0	0	0	0
Total	0	\$0	\$0	\$0	\$0
FY16 Total Expansion ⁽¹⁾	789	\$14,459,494	\$7,407,100	\$6,409,163	\$643,231

(1) FY 16 1.75% rate increase has not currently been allocated to expansion activity and therefore is not included in the above amounts.

2. Transitioning Youth (TY) Initiative – how many will be served, how much funding, does it include kids who are aging out (foster care, autism waiver, non-public placements, etc.) and does it include any residential supports?
 - a. *As noted above in the table under question #1, the FY 2016 operating budget includes funding for 685 transitioning youth service placements. To the extent that transitioning youth place into multiple services (i.e. supported employment and residential) the actual number of individuals placed into service would be less than 685. These estimates are based on historical trends and the final budget request reflects when individuals will enter service throughout the year.*
 - b. *The function and eligibility of the TY program has not changed. For an individual to be eligible for TY he or she must be found eligible as an individual with a developmental disability in alignment with Annotated Code of Maryland, Health General Article §7-101(e). Additionally, the individual is eligible from his/her 21st birthday until his/her 22nd birthday. If the date of graduation is after the individual's 21st birthday, the individual shall continue to be eligible for one year after the date of graduation. The individual must also apply for the DDA waiver during their year of eligibility and be found eligible before being placed into service.*

3. Why is the Waiting List Equity Fund (WLEF) dropping? Can we see the balance sheet for the Community Services Trust Fund (which includes the Waiting List Equity Fund)?
 - a. *The statute creating and governing the Waiting List Equity Fund (WLEF) is found at Annotated Code of Maryland, Health-Gen., §7-205. That statute provides that (1) when individuals leave State residential centers to live in the community, the funds that were used to pay for their institutional services follow them and are to be used to pay for their community residential services; and (2) after everyone leaving State residential centers has been served in the community, the remaining funds will be used to provide community-based services “to individuals eligible for, but not receiving,” specified community-based services. Thus, the Fund may not be used to pay for community-based services for persons who are currently receiving such services from DDA.*
 - b. *Given that the waiting list equity fund can only be used to cover an individual’s community service costs in the year of their placement into service, the annualized costs of their services must be covered by general funds in future budget years. The constraints on future budgets led to a reduction in planned WLEF placements for FY’15 and FY’16.*

c. *Below is the balance of the WLEF at the start of the fiscal year.*

Balance: July 1, 2013	\$4,520,361.90
Deposits:	
Facilities	\$352,830.00
Interest Earned (WLEF & Community Service Trust Fund)	\$141,751.80
WLEF State Tax Check Off	\$229,664.67
Disbursements	\$499,004.97
Balance: June 30, 2014	\$4,745,603.40

4. Why are numbers for Individual Support Services (ISS) and Family Support Services (FSS) so much lower in FY 16?
- a. *Budgetary constraints resulted in the DDA closely examining all existing contracts under FSS and ISS services. This examination revealed a set of 20 contracts that did not align with the DDA’s current service delivery model. These contracts, referred to as purchase of service contracts, have historically been funded with 100% General Funds and do not contain specific service authorizations for individuals who have been found to be eligible for DDA services.*
 - b. *Collectively these contracts represented \$4.27M in FY15 General Fund spending.*
 - c. *Since the service model for these contracts does not align with the DDA’s Waiver, federal reimbursement is not available for the services that were historically provided under these contracts.*
 - d. *Given prevailing budgetary constraints, a decision was made to eliminate the purchase of service contracts from the FY16 budget and concentrate general funds on community-based waiver services that are eligible for a federal match.*
5. Why is funding increasing for Holly and Potomac?
- a. *Holly Center – the major factor for the increase in the FY’16 budget is due to increased costs for retirement and employee health insurance.*
 - b. *Potomac Center – The two major factors in the increase in the FY’16 budget are attributable to 8 additional positions that were transferred from the Holly Center and to increased costs for retirement and employee health insurance.*

6. Is there funding for community forensic supports?
 - a. *Yes, there is \$428,000 included for court involved individuals to be placed in community services. This amount is based on historical trends. See the placement detail provided under question #1.*

7. Can you explain the 2 DDA deficiency appropriations for FY 15?
 - a. *Program Direction -- \$1,104,272 General Funds and \$818,461 Federal Funds*
 - i. *This funding provides critical ongoing fiscal and operational support for the DDA as well as continued support for the development of to-be processes and business requirements for the development of a DDA module in the Medicaid Long Term Services and Support (LTSS) system.*
 - b. *Community Services -- \$2,700,000 Special Funds*
 - i. *Special funds were added to properly account for the longstanding contribution made by local jurisdictions to the funding of day supports. This funding is commonly referred to as "local share," and this is an accounting change to properly offset DDA General Fund expenditures for day services.*

8. Can you give more detail on the \$6.5m to upgrade the DDA financial system and the \$3.2m to transition to a new set of needs assessment tools?
 - a. *\$6.5m to upgrade the DDA financial system*
 - i. *This funding is for the system design, development, testing, and implementation of DDA functionality in the LTSS System. This will allow DDA to transition from the old, stand-alone Provider Consumer Information System (PCIS2) system and will improve federal claiming, the coordination of eligibility functions, and quality oversight.*
 - ii. *This funding also provides for implementation support to assist in the transition of processes and the development of a system that meets the needs of the DDA, providers, and other stakeholders.*
 - b. *\$3.2m to transition to a new set of needs assessment tools*
 - i. *This funding provides for the implementation of nationally recognized assessment tools to help ensure that the needs of individuals are adequately met by DDA services. While the full evaluation of the DDA population will take multiple years, this funding represents an important step in improving the DDA's evaluation of individual needs. Specifically it includes funding for:*

1. *The expanded use of the web-based Health Risk Screening Tool (HRST) for all requests for nursing supports and to assist with person centered planning.*
 2. *The evaluation of individuals using the Supports Intensity Scale (SIS) to assist with person centered planning.*
- ii. *Also included in the amount are funds to continue the use of the Individual Indicator Rating Scale (IIRS) assessments until the rate setting study is complete and the DDA's rate model no longer is reliant upon the IIRS.*

9. How much is in the budget for annualization?

a. *The chart below shows the annualization of FY'15 placements in FY'16.*

FY 15 Annualization-Services	# of People				
	Served per Year	FY16 TF	FY16 GF	FY16 FF	FY16 SF
Transitioning Youth	695	\$14,180,303	\$7,996,561	\$6,183,742	\$0
Emergencies					
Residential	22	\$2,307,766	\$1,215,385	\$1,092,381	\$0
Day	17	380,840	206,034	174,806	0
Individual Support Services	8	931,611	690,137	241,474	0
CSLA	3	99,398	57,353	42,045	0
Total	50	\$3,719,615	\$2,168,909	\$1,550,706	\$0
Court Involved					
Residential	13	\$1,709,826	\$900,480	\$809,346	\$0
Day	7	214,484	116,036	98,448	0
Supported Employment	5	135,382	77,980	57,402	0
Individual Support Services	3	40,060	29,676	10,384	0
CSLA	2	27,529	15,884	11,645	0
Total	30	\$2,127,281	\$1,140,056	\$987,225	\$0
Waiting List Equity Fund					
Residential	4	\$394,815	\$207,929	\$186,886	\$0
CSLA	4	93,799	54,122	39,677	0
Total	8	\$488,614	\$262,051	\$226,563	\$0
Crisis Services					
Residential	10	\$924,676	\$486,981	\$437,695	\$0
Day	4	124,588	67,402	57,186	0
Supported Employment	4	51,373	29,591	21,782	0
Self Directed	1	82,085	43,013	39,072	0
CSLA	3	172,728	99,664	73,064	0
Total	22	\$1,355,450	\$726,651	\$628,799	\$0
Total FY15 Annualization	805	\$21,871,263	\$12,294,228	\$9,577,035	\$0

10. Please explain the changes among the service categories of the Key Goals, Objectives and Performance Measures on Page 220 of Volume Two of the Budget Books. What accounts for the changes in Residential, Day programs, Supported Employment, Family Support Services, Individual Support Services, and Behavioral Support Services, particularly in consultations and support services.
- a. Residential – Based on updated estimates for FY’15, the increase is due to new placements from other service categories and from emergencies.*
 - b. Day Program – Based on updated estimates for FY’15, the increase is due primarily to an increase in Transitioning Youth placements.*
 - c. Supported Employment – The increase is primarily due to an increase in Transitioning Youth placements.*
 - d. Family Support Services – The historical number of FSS individuals included an estimate of individuals served by the Purchase of Service contracts. With the elimination of these contracts from the FY16 budget, this number now reflects the true number of individuals receiving FSS services.*
 - e. Individual Support Services – This historical number of ISS individuals included an estimate of individuals served by the Purchase of Service contracts. With the elimination of these contracts from the FY16 budget, this number now reflects the true number of individuals receiving ISS services. However, this decrease was offset slightly by new placements and a greater number of individuals receiving services through the Low Intensity Support Services (LISS) program.*
 - f. Behavioral Supports – The increase in the number of individuals expected to be served by Behavioral Supports reflects a better understanding of the supports being provided under the state-wide BSS contract, now in its second year of operation. These supports are intended for individuals with developmental disabilities receiving supports from the DDA and/or in crisis situations.*
11. Why is there an increase in the budgets for the State Residential Centers (SRC) and the Secure Evaluation and Therapeutic Treatment Program (SETT), especially for day programs where the federal match cannot be recouped?
- a. The main reason for the increase in the budgets for the SRC’s and the SETT is the increased cost of retirement benefits and health insurance.*
 - b. The SRC’s do receive a federal fund match for eligible services; however, the funds go into the General Fund. Therefore, the federal fund match is not shown as revenue source for the SRC’s.*

12. How much is the budget for DDA administrative costs?

- a. *The FY'16 Budget for Program Direction is \$9,419,047. Funding for regional office staff and regional office operations is included in the Community Services program and for FY'16, the budget is \$9,188,955. When combined, the total funding to support DDA Administration is \$18,608,002. This represents 1.7% of the total funding for Program Direction and Community Services.*