

Attachment A –Crisis Criteria Reminder Letter

August 1, 2011

XXXX XXXXX
XXX XXXX XXXX
XXXXXX, XXXXXXX, XXXXXXX

Dear: (name of person) :

The Developmental Disabilities Administration (DDA) is pleased to inform you of a Waiting List Initiative for fiscal year 2012. Funds are being targeted for people on the DDA Waiting List in the Crisis Resolution and Crisis Prevention priority categories. Our goal is to fund, by order of priority, as many people as we can. This may include funding traditional community services and/or services of short duration designed to help with immediate needs.

The DDA wants to be sure your priority category on the Waiting List is accurate and based on your current needs. At this time your priority category is Crisis Prevention. Attached to this letter, you will find the criteria used to determine whether or not someone is eligible for the Crisis Resolution prioritization. If you believe that your situation has changed and that you qualify for the Crisis Resolution category, please contact the DDA Regional Office based on the county where you reside. Please ensure that you contact the DDA Regional office and provide them with the correct contact information if your address and/or telephone number changes.

If you want more information on the Waiting List Initiative, please refer to the DDA's website at www.ddamaryland.org. If you have additional questions, please email WaitListInitiative@dhhm.state.md.us. Thank you for your attention to this matter.

Sincerely,

Frank W. Kirkland
Executive Director

Enclosures

cc: Parent/Legal guardian, if applicable