



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

Developmental Disabilities Administration (DDA)

201 W. Preston Street • Baltimore, Maryland 21201

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – Joshua M. Sharfstein, M.D., Secretary

Service Funding Plan Award Operating Procedure Flowcharts

Version 4

Transmittal #: DDA2013003

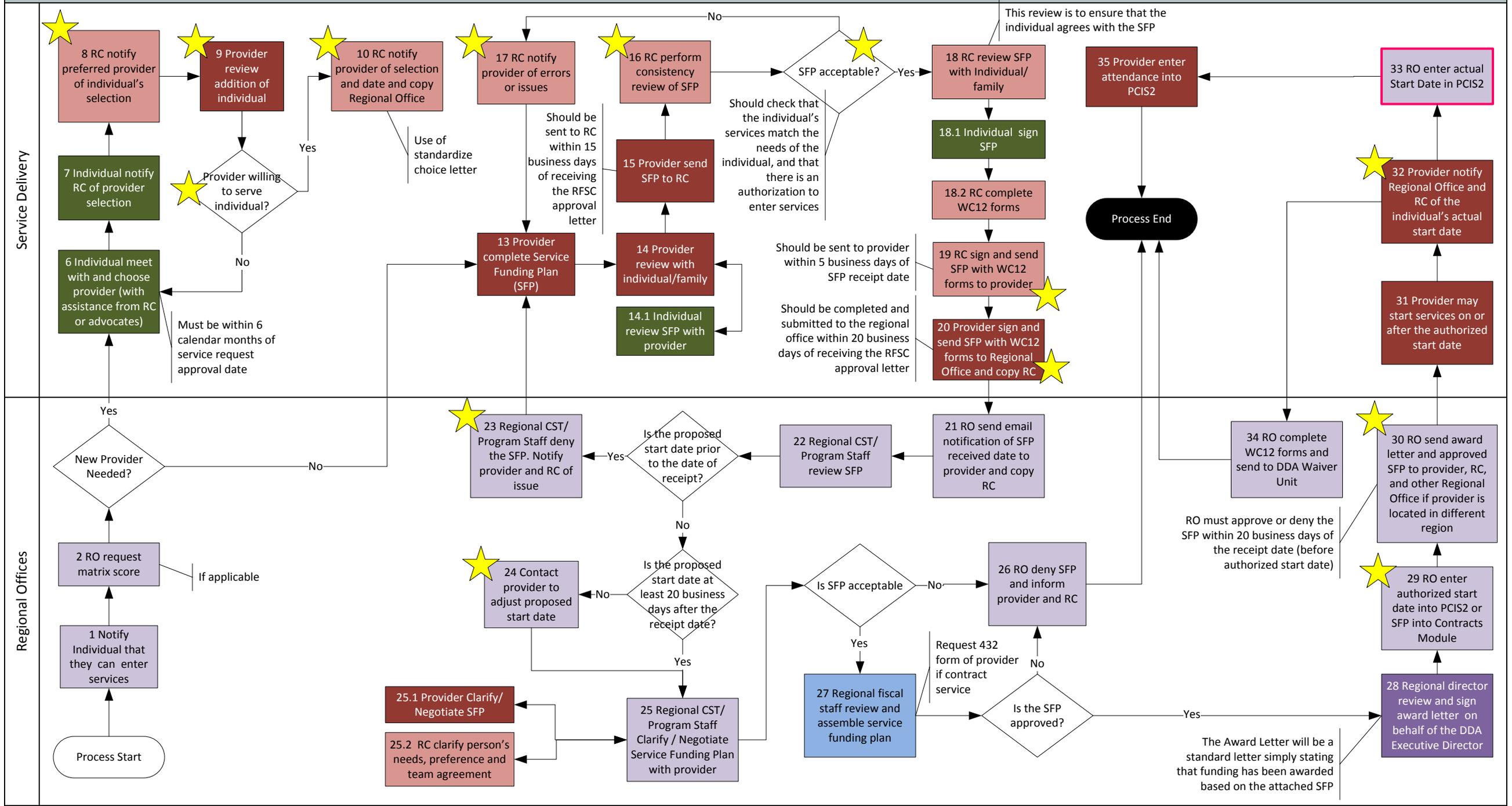
Transition Date: 09/01/2013

Effective Date: 11/01/2013

Flowchart 1: Standard (Non-Emergency) Initiation of Services

Resource Coordinator
Regional CST / Program Staff
Regional Director
Regional Fiscal Director
Individual (DDA Participant)
Provider
Regional Fiscal Staff
★ New or Changed Step

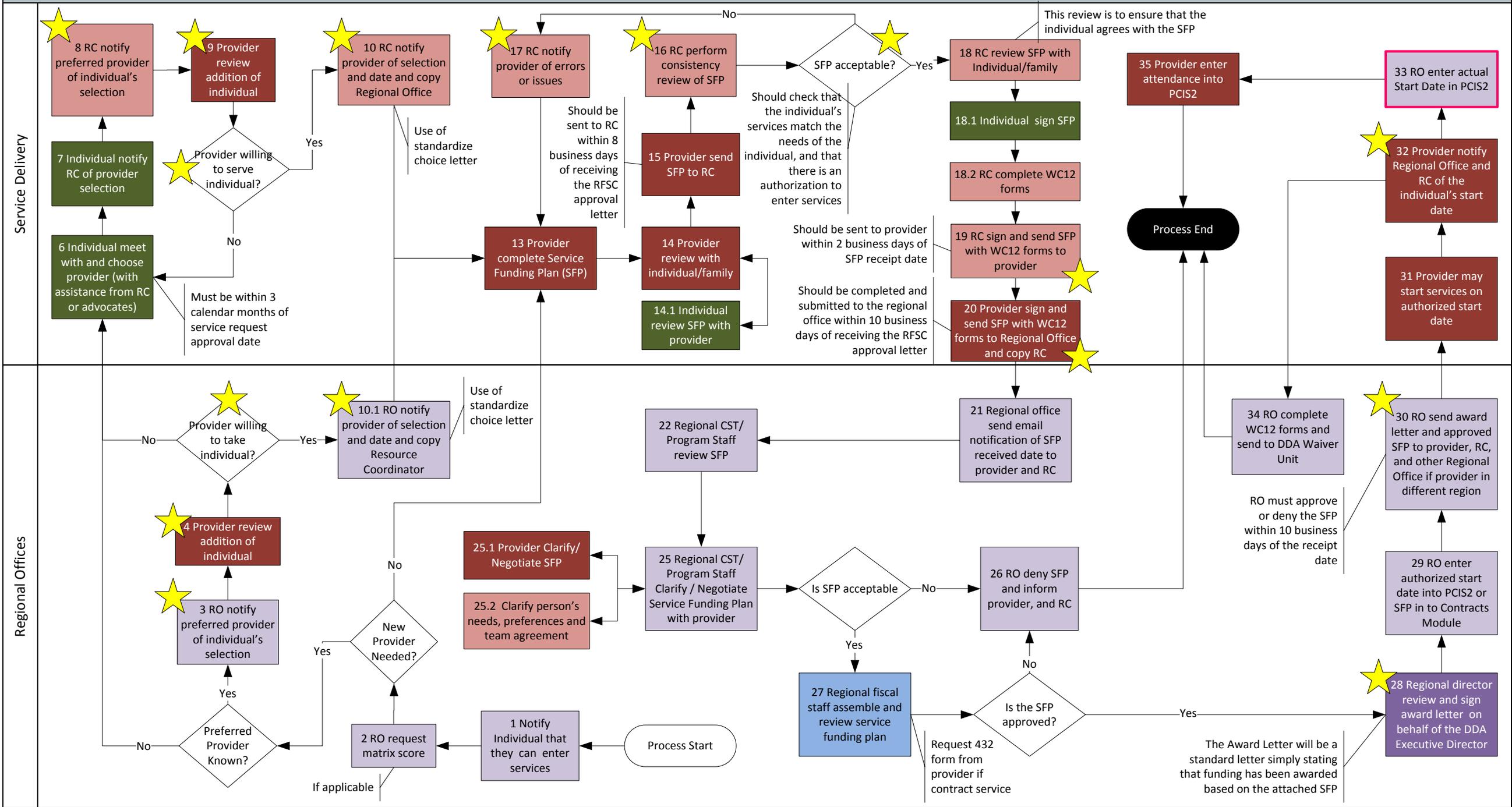
Service Funding Plan Award Process



Flowchart 2: Emergency Initiation of Services

Resource Coordinator Regional CST / Program Staff Regional Director Regional Fiscal Director Individual (DDA Participant) Provider Regional Fiscal Staff New or Changed Step

Service Funding Plan Award Process



Flowchart 4: Emergency Request for Service Changes

Resource Coordinator Regional CST / Program Staff Regional Director Regional Fiscal Director Individual (DDA Participant) Provider Regional Fiscal Staff New or Changed Step

Service Funding Plan Award Process

